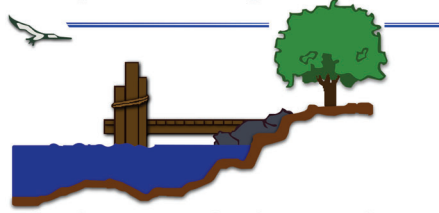


City of Keego Harbor



"Heart of the Lakes"

Board of Review Application

Please print or type • Appointment is made by City Council

Serve your neighbors. Strengthen your community.

The Board of Review gives every property owner a fair, respectful opportunity to be heard. Members hear assessment appeals, weigh information from property owners and the City Assessor, review eligible exemption requests, and correct assessment errors as authorized by Michigan law. Serving is a meaningful way to put your judgment to work for Keego Harbor — helping keep assessments fair, accurate, and consistent, and helping residents trust that their local government listens. No prior Board of Review experience is required; the City supports members through required Board of Review training.

Eligibility & Time Commitment

- Must be a City of Keego Harbor taxpayer.
- Must have lived in Keego Harbor for at least three years.
- Work is concentrated in **March**, with additional meetings in **July** and **December** when business is scheduled.
- Must be available for scheduled hearings and required training.
- Compensation is established by City Council.

Example of Preferred Experience

Helpful backgrounds include real estate, finance, appraisal, or a related field. *For example:* a resident who has worked as a real estate agent, bank loan officer, or bookkeeper, and who is comfortable reading property records, comparing sales information.

Just as important: being a thoughtful listener who treats every person with patience and respect.

APPLICANT INFORMATION

First Name

Last Name

Phone (Home / Mobile / Business)

Home Address (Street, City, ZIP)

Email

Occupation

Employer / Company

ELIGIBILITY

Are you a City of Keego Harbor taxpayer?

☐ Yes

☐ No

Have you lived in Keego Harbor for at least three (3) years?

☐ Yes

☐ No

Are you available for March hearings, required training, and July/December meetings as scheduled?

☐ Yes

☐ No

Number of years you have lived in Keego Harbor:

City of Keego Harbor — Board of Review Application (continued)

RELATIONSHIPS & OTHER SERVICE

Are you a blood or in-law relative of any City of Keego Harbor elected official or the City Manager?

If YES, please list name(s) and relationship:

☐ Yes

☐ No

Have you served, or are you currently serving, on any other City of Keego Harbor board, commission or committee?

If YES, please list board(s) and dates:

☐ Yes

☐ No

WHY WOULD YOU LIKE TO SERVE?

Tell us why you would like to serve on the Board of Review.

QUALIFICATIONS & EXPERIENCE

List education, work experience, and community or volunteer experience that would help you serve. Experience in real estate, finance, appraisal, or a related field is helpful but not required — also describe experience listening to others, reviewing information carefully, or making impartial decisions.

APPLICANT CERTIFICATION

I certify that the information in this application is true and complete. I understand that, if appointed, I must complete required Board of Review training, attend scheduled hearings, act impartially, and decline to participate in any matter in which I have a conflict of interest.

Applicant Signature

Date

CITY CLERK'S OFFICE USE ONLY

Date application received

Residency / taxpayer status verified by

Council action / appointment date

Term: _____ Oath of office on file (date): _____ Training completed (date): _____

Return completed applications to the City Clerk's Office at Keego Harbor City Hall.

Help support fair assessments and responsive local government — thank you for your interest in serving!